

## CLAIFE PARISH COUNCIL

**I HEREBY GIVE YOU NOTICE** that the next meeting of the Council will be held at **The Braithwaite Hall, Far Sawrey at 7.30pm on Tuesday 24<sup>th</sup> June 2025.**

Caroline Sharp Worth, Clerk [clerk@claifeparishcouncil.org.uk](mailto:clerk@claifeparishcouncil.org.uk)

## AGENDA

Please note meetings will be audio recorded.

**1) Apologies** To receive apologies for absence.

**2) Declarations of Interest and Requests for dispensations** to speak or vote on any matter on the agenda by elected or co-opted members.

### **3) Minutes**

To authorise the Chair to sign the minutes of the meeting held on 13<sup>th</sup> May 2025 as a true record.

### **4) Public participation**

#### **a) to receive reports from**

- i) Police.
- ii) Unitary Councillor.
- iii) National Trust. Harrowslack works update email.
- iv) South Cumbria Rivers Trust update on septic tanks

(STEP)

- v) United Utilities update on FujiClean.

**b) to receive comments and representations from members of the public** in relation to any item on the agenda.

### **5) Councillor matters**

Councillors to raise issues on behalf of residents. *Note: no decisions can be made on these matters, but they may be placed on a future agenda.*

### **6) Highways and gritting**

- i) update on Hawkshead pilot gritting proposal. Cllr Brodie and Cllr. Stanton to join a meeting with W&F Highways Delivery Operations Managers on 30<sup>th</sup> June.
- ii) Councillors to report on road surface and pothole repairs completed since last meeting.
- iii) Councillors to report outstanding road surface and pothole repairs and to consider further action. Any update on postponed meeting.

### **7) Management of Parish Council land.**

- i) Signage on PC land at Tarn Hill and NT sign provision.

ii) Signage and further action to be taken at Waterside (land reg. ref. CU315570) following legal advice.

**8) Registration of Parish Council land.** Chapel Cottage adjacent land, Tarn Hill Playground and Ash Landing – Statements of Truth being reviewed.

**9) Defibrillator status update.** Annual renewals due on three defibrillators. See Finance below.

**10) Attendance of CALC Training courses.** LDNPA Planning sessions – Councillors in attendance. 11<sup>th</sup> June. To give update. 27 August is second part.

**11) Planning Applications.**

**a) To note** planning applications **with** provision for consultation:-

**7/2025/5317 Moss Eccles Tarn**, Stones Lane, Near Sawrey, Ambleside. Repair and improvement works to Main Dam and Saddle Dam of Moss Eccles Tarn and creation of main site compound and satellite compound. Deadline 8<sup>th</sup> July 2025.

**b) To note** planning decisions made since the last meeting:-

i) **7/2025/5244 Bryers Cottage**, Far Sawrey, Ambleside, LA22 0LW. Variation of condition 2 (plans) on planning permission 7/2024/5550, Additions including connecting section added between balconies and balustrading updated. **Granted.**

ii) **7/2025/5233 3 The Ferry House**, Far Sawrey, Ambleside, LA22 0LZ. Modification of 3 windows to form taller openings and alter a set of French doors to a single door. **Granted.**

**12) Consultation on Mayor for Cumbria.** Any further update.

**13) Local housing Working Group.** In light of the email from LDNPA regarding the number of second homes and their letter to Angela Rayner, the Parish Council aims to establish the numbers in Claife and write a similar letter with other Parish Councils. Cllr. Brodie suggested doing an informal survey initially combined with Hawkshead. Cllr. Brodie to share format. All Councillors to contribute.

**14) Parish Picnic.** Date suggestions and locations.

**15) Consultation launched by Westmorland and Furness Council.** The public have now been invited to complete an online survey to input into the process. This is on Claife PC website.

**16) To note new additions to** website and noticeboards.

- a) Cllr. Knight now Vice Chair.
- b) Music for a Summer Evening throughout June and July in Hawkshead.
- c) W&F shape the future of waste and recycling – a chance for residents to be part of the consultation process.
- d) New Email address for reporting crime.
- e) In future, display all events passing through Claife and implications for roads and services on noticeboards.

## **17) Financial Matters**

- a) To note the bank balance on 31st May 2025 was £30,568.28. 4 entries in the month. Debits for courses £40, Clerk wage and sundries £568.40, GDPR membership £47 (DD) and Internal Auditor £75.
- b) Public Rights Period notice has commenced and is open until 14 July 2025.
- c) Annual Year End Accounts submission completed, published and approved by External Auditor.
- d) The internet based bank account is open, along with an esaver easy access. Clerk finalised user setup. Now need to close old account and transfer funds across.
- e) Contact information for new Clerk. Most updated on list.
- f) Appoint a GDPR Officer.
- g) Approval for Clerk to move appropriate cash surplus to the new esaver account which is interest bearing at 3.15% currently. No notice required to move back.
- h) Approve the following payments.
  - i) Clerk / RFO: 1 cheques or Faster payment (fee free) for Clerk dated 21 July for £589.09. (pay July £552.88 + Files £14.82 + folders £9.69 Amazon + Printing 3 months £11.70– see receipts).  
HMRC DD for July is £13.02 (£6.40 income tax rebate + £19.42 NIC Class 1)
  - ii) Community Heartbeat Annual Support – due 9 July – it was £324 last year, but three to pay for now.
  - iii) Clear insurance – due 9 July also – it was £332.43 last year.
  - iv) Laptop purchase to go ahead up to the amount approved of £600-£1000 in Jan-25 meeting – see Minutes. Clerk or Chair to purchase and refund via Faster payment.
  - v) Microsoft license £84.99 and Anti-virus software purchase up to the value of £30. None on current laptop.
  - vi) Councillors to consider offering Clerk a monthly contribution to personal pension instead of setting up a new one.

## **18) Events affecting the Parish villages**

- a) Forthcoming events.
- b) Event feedback – Windermere Marathon 15th June. Cllr. Brodie to attend feedback meeting 25th June. Donation £100 to each village hall.

**19) Date of next meeting:** 5 August 2025 at 7.30pm at the High Wray Village Hall, High Wray.